

**Student Life Office**  
**Fraternity and Sorority Expansion Policy**  
**DePaul University**  
**Effective March 2005**  
**-Revised September 2009**

In order to better protect individual chapter members, chapters, and DePaul University, the following are required before any chapter may become a recognized fraternity or sorority at DePaul.

1. Any group that identifies itself with Greek letters and whose primary mission is social, not academic, that wishes to become a recognized DePaul University chapter (a “Group”) must first contact DePaul’s Program Coordinator for Fraternity and Sorority Life. Every Group will be required to provide the Program Coordinator with the following:
  - a. General Information:
    - i. A statement from the Group, no longer than 2 typed pages, explaining how the organization relates to Vincentian values and the DePaul University mission information can be found at the DePaul University Office of Mission and Values website). This statement will be not be evaluated by DePaul University for content, but rather as a demonstration that the group is aware of the mission of DePaul University;
    - ii. Proof of insurance that the Group and/or the Group’s carries an insurance policy in the amounts of at least \$1 million general liability and \$2 million aggregate; and
    - iii. A certificate of insurance listing DePaul University as an additional insured on the Group’s policy.
  - b. Group information (please note that all Groups interested in becoming a registered fraternity or sorority at DePaul must be independently incorporated within the United States and a not-for-profit organization (a “Organization”):  
*Please note that DePaul is no longer accepting for expansion "city-wide" chapters of fraternities and sororities. DePaul will continue to recognize such chapters that were recognized previously subject to the same policies applicable to all recognized fraternities and sororities.*

- i. A description or diagram of the Organization's governance structure;
    - ii. Contact information for the Group's liaison at the Organization;
    - iii. History of the Organization;
    - iv. Copies of the Organization's constitution, articles of incorporation, and bylaws, and any other policies or information that govern the Organization;
    - v. A letter of endorsement from the Organization's governing board;
    - vi. A list of any other umbrella organization(s) the Organization may be affiliated with;
    - vii. Statistics indicating the number of chapters/colonies authorized by the Organization and their geographical locations;
    - viii. Samples of literature and publications of the Organization (if applicable);
    - ix. Information documenting the requirements for membership in the Organization; and
    - x. Copies of the Organization's new member education process, including goals and objectives, length of program and supervisor of program.
  - c. Alumni/ae Information (if applicable):
    - i. Information regarding Group members (or former members) interested in establishing a DePaul chapter of the Group, including: total number of area alumni, number interested in assisting a colony/chapter, number of undergraduate, number of graduate, or faculty/staff members of DePaul University
2. All recognized DePaul University fraternities and sororities must be part of one the three following councils at DePaul University: Panhellenic Council, Multicultural Greek Council, or Interfraternity Council. Groups may only approach the councils regarding expansion once the materials mentioned above have been submitted and approval has been granted by DePaul's Program Coordinator for Fraternity and Sorority Life. Attached to this expansion policy is a recommended list of items to include with the expansion application for the council.

3. All Groups interested in seeking expansion at DePaul must agree to abide by all applicable DePaul University policies and procedures, including the DePaul student Code of Conduct, available in paper form from the Dean of Students Office and online on the DePaul University website ([www.depaul.edu](http://www.depaul.edu)).
4. All Groups must warrant that they shall not discriminate against any individual on the basis of race, color, national origin, religion, gender, sexual orientation, age, or handicap.
5. Interested Groups may contact DePaul's Program Coordinator for Fraternity and Sorority Life to receive assistance throughout the expansion process. Materials that may be provided include:
  - a. Statistics of the following: University enrollment, Fraternity and Sorority membership, scholarship, and (if available) numbers from intake/recruitment for the last two academic years;
  - b. Samples of Fraternity and Sorority-related publications;
  - c. Copies of the Constitutions of the desired Council of membership;
  - d. General assistance in deciphering which council, (Multicultural Greek Council, College Panhellenic Council or Interfraternity Council) the Group should seek membership in and information regarding the Councils' national policies, as necessary.
6. Exceptions to any of the expectations listed above will only be made in extreme circumstances and at the sole discretion of the Program Coordinator for Fraternity and Sorority Life.
7. For any questions regarding this policy, please contact DePaul University's Office of Student Life at (773) 325-7361.

**Attachment #1**

**A colonization plan is recommended to present the councils when seeking expansion would include:**

- i. Calendar of colonization plan, included membership goals, and who will be facilitating start of colony/chapter
- ii. Resource materials available to colony members from their National board
- iii. Academic requirement expected of the colony/chapter
- iv. Membership intake policies and techniques
- v. Philanthropy and community service expectations for colony/chapter
- vi. Social responsibility policy that colony/chapter uses for any social programming (example can be found at [www.fipg.org](http://www.fipg.org))