

MGC

**MULTICULTURAL GREEK COUNCIL
DEPAUL UNIVERSITY**

CONSTITUTION & BY-LAWS

Ratified on January 30, 2003

Mission Statement

In order to meet our individual and collective needs and to voice our concerns, we recognize that there are certain areas of action and programming that can be best carried out by the joint efforts of all such organizations. The purpose of the DePaul University Multicultural Greek Council (MGC) shall be to serve as a governing body, to create and maintain high standards in the life of culturally-based Fraternities and Sororities by addressing, coordinating and developing strategic programming, to unify organizations involved in MGC, promote higher education, provide community services, enhance leadership and to serve as a liaison between the MGC, other Greek Councils, the university student body and administration, thereby improving campus life.

ARTICLE I – NAME AND MEMBER ORGANIZATIONS

Section I – Name

The name of this organization shall be the Multicultural Greek Council (MGC).

Section II – Member Organizations

- A. The membership of MGC shall consist of culturally-based Greek-lettered organizations recognized by DePaul University.
- B. The founding members of the MGC are as Follows:
 - AΨΛ – Alpha Psi Lambda National Co-ed Fraternity (2001)
 - ΓΦΩ – Gamma Phi Omega International Sorority, Inc. (2001)
 - ΣΛΒ – Sigma Lambda Beta International Fraternity, Inc. (2001)
 - ΣΛΓ – Sigma Lambda Gamma National Sorority, Inc. (2001)
 - ΤΦΣ – Tau Phi Sigma Fraternity (2001)

ARTICLE II – GOALS AND OBJECTIVES

Section I – Goals

- A. To act as a governing body for member organizations as outlined by the constitution of the MGC.
- B. To promote an appreciation of the diversity of cultural and ethnic backgrounds that exists in the DePaul University community.
- C. To expand educational and leadership opportunities for all students belonging to its member organizations.
- D. To develop active strategies on matters of mutual concern to the member organizations of the MGC.
- E. To promote unification and support of the Greek community.

Section II – Objectives

- A. To sponsor at least one major program per academic year.
- B. To participate in at least one community service or philanthropic event per term.
- C. To work cooperatively with all Greek Letter organizations, all other recognized student organizations and all Greek governing bodies on campus.

- D. To promote and follow the Vincentian mission as well as rules set forth by DePaul University.

ARTICLE III – MEMBERSHIP

Section I – Types of Membership

There shall be two classes of membership:

- C. Associate Membership: Organizations that have not achieved full member status, but have met the requirements outlined in Article III, Section II.
- D. Full Membership: Member organizations that have achieved full member status as outlined in Article III, Section III.

Section II – Associate Membership

- A. Applications for Associate Membership will be accepted throughout the academic year.
- B. Application process for associate membership shall take place at the discretion of the MGC general assembly.
 - 1. Consideration of expansion must receive a simple majority vote by the MGC general assembly.
 - 2. Vote for expansion must take place by the end of the Fall Quarter.
 - 3. To be recognized as an Associate Member an organization must:
 - a. Submit an application no later than the third week of Winter Quarter.
 - b. The application must be complete and include a letter of endorsement from the organization's National Board, a letter of endorsement from a DePaul University faculty/staff member who is willing to serve as an advisor, and a fifty-dollar (\$50) non-refundable application fee.
- C. New Associate membership applicants will be declared only upon the seventh week of Winter Quarter.
- D. To maintain a good standing status as an Associate Member, an organization must meet the following requirements:
 - 1. Organization must be a social Fraternity or Sorority that is culturally based.
 - 2. Maintain a minimum average of 2.5 cumulative GPA.
 - 3. Be in good standing with DePaul University.
 - 4. Become a registered student organization through the Programs and Organizations Office at DePaul University only after Associate Membership has been granted by the MGC.
 - 5. Be current with all document requests from DePaul University and the MGC.
 - 6. Adhere to the MGC Constitution and Bylaws.
 - 7. Follow all local, state and federal laws, as well as policies of the DePaul University Student Handbook.

8. Associate Membership and/or membership must be present and attend all MGC sponsored events, in the case that Associate Membership and/or membership exists at DePaul University.
 9. Assign two (2) Associate Members and/or members as Associate Delegates to attend all MGC related meetings, in the case that Associate Membership and/or membership exists at DePaul University.
 10. In the event that Associate Membership and/or membership cannot be present at an MGC-sponsored event or MGC-related meeting, twenty-four (24) hour notice must be given to the MGC executive board in order to be excused for absence.
- E. In the event that a group is interested in creating a founding chapter of an organization, Article III, Section II (C)(iii) and (D) shall not apply. Instead, the group shall adhere to the following:
1. Meet with the Executive Board of the MGC, Associate Director of Student Life and the Greek Advisor to discuss the creation of the perspective organization.
 2. Must have the unanimous vote of the MGC.
- A. Organizations not meeting the requirements in Article III, Section II (D) will be informed in writing and will be placed on probationary status for one quarter and at the discretion of the MGC executive board and general assembly. In the event that an associate member is placed on probation:
1. Executive board will send a letter to the associate member notifying the organization of probationary status.
 2. Associate member loses voting privileges.
 3. Executive board stipulates the date on which the associate member will or will not be taken off of probation by a simple majority vote of the MGC general assembly.
- F. In the event that the organization fails to meet the requirements in Article III, Section II (E) during the probationary period, the organization will be removed from the Multicultural Greek Council.
- G. Organizations cannot reapply for Associate Member status for six (6) months following their disqualification but may reapply after that period.

Section III – Full Membership

- B. Applicants for Full Membership shall meet before the MGC upon the sixth week of Winter Quarter to present their organization.
- C. Applicants for Full Membership must:
1. Have been recognized as an Associate Member in good standing for at least one academic year.
 2. Have presented their organization for Full Membership no more than a total of two times.
- D. Applicants applying for Full Membership must receive two-thirds (2/3) vote by the General Assembly.
- E. Applicants not granted full membership shall be placed on probationary status for one quarter. In the event that an associate member is placed on probation:

1. Executive board will send a letter to the associate member notifying the organization of probationary status.
 2. Associate member loses voting privileges.
 3. Executive board stipulates the date on which the associate member will or will not be taken off of probation by a simple majority vote of the MGC general assembly.
- F. To maintain a good standing status as a Full Member, a chapter must meet the following requirements:
1. Organization must be a social Fraternity or Sorority that is culturally based.
 2. Must pay dues of fifty-dollars (\$50) per academic year due by the date stipulated by the MGC executive board. (City-wide chapters are exempt from the dues of fifty-dollars (\$50). Instead, city-wide chapters shall be required to pay twenty-five dollars (\$25).
 3. Maintain a minimum average of 2.5 cumulative GPA.
 4. Have been recognized as a chapter / colony and remain in good standing with its general headquarters (Nationals).
 5. Be in good standing with DePaul University.
 6. Be registered as a student organization through the Programs and Organizations Office at DePaul University.
 7. Be current with all document requests from DePaul University and the MGC.
 8. Be no more than seven (7) days delinquent on all financial obligations to the MGC.
 9. Adhere to the MGC Constitution and Bylaws.
 10. Follow all local, state and federal laws, as well as policies of the DePaul University Student Handbook.
 11. Attend all MGC meetings
 12. Attend and actively participate in all MGC sponsored events.
- F. In the event that a group has created a founding chapter of an organization, Article III, Section III (E)(iv) shall not apply, provided that the chapter creates, submits, and adheres to its own National Constitution.
- G. Chapters / Colonies not meeting all the requirements set forth in Article III, Section III (E) will be informed in writing and shall warrant putting that member organization on probationary status for one (1) quarter. A meeting with the President and / or Vice President of the respective chapter / colony, MGC Advisor, and the General Assembly will then take place to determine an appropriate course of action for the chapter / colony.

ARTICLE IV – POWERS

Section I – Types of Structure

There shall be two classes of structure:

- A. Executive Board: To execute all policies and all other activities as deemed by the MGC and the MGC Constitution and By-Laws.

- B. General Body: To represent the interests of individual organizations within the MGC and to administer and compile rules, which do not violate the rights and privileges of member Fraternities and Sororities within the MGC.

Section II – Executive Board Requirements

- A. The Executive Board of the MGC shall be chosen by election and shall consist of the President, Internal Vice President, External Vice President, Secretary and Treasurer.
- B. All members of the Executive Board must meet the following requirements:
 - 1. Must be an active member of an organization that is a Full Member in good standing with the MGC.
 - 2. Must have and maintain a minimum cumulative 2.5 GPA prior to election and while in office.
 - 3. Must carry a minimum of twelve (12) credit hours for each quarter in office.
 - 4. No more than one (1) candidate of the same organization can run for the same position in the Executive Board.
 - 5. No more than one (1) member of the same organization can fill a position in the Executive Board, as long as there is a minimum of 5 organizations in good standing. No more than 2 members per organization otherwise.
 - 6. No person serving as President of their organization may serve as an Executive Board member of the MGC, nor may the President of the MGC hold the positions of President, Vice President, Secretary, or Treasurer on the Executive Board of their own organization.
 - 7. Must not be a graduating senior.
- C. The Executive Board shall meet bi-weekly and prepare and plan for the General Assembly meeting.

Section III – Executive Board Responsibilities & Duties

- A. **President:** The President shall be the Chief Executive Officer of the MGC, responsible for general supervision and coordinating affairs in accordance to established MGC and DePaul University programs and policies. It shall be the duty of the President to:
 - 1. Call and preside over all meetings and to enforce the constitution, regulations and policies of the MGC in accordance to Robert's Rules of Order.
 - 2. Call and preside over Special Meetings when deemed necessary, or requested by one-third (1/3) vote of the council.
 - 3. Appoint temporary vacancies in offices with the approval of the Executive Board.
 - 4. Be allowed to vote in case of a tie.
 - 5. Declare results of Council voting.
 - 6. Prepare an agenda for each executive board and general assembly.
 - 7. Offer consideration of all motions consistent with Robert's Rules of Order.

8. Review and approve all check requisitions turned in by the Treasurer of the MGC.
9. Prepare in cooperation with the Treasurer and the MGC Advisor applications for University funding through Greek Council allocations and other university departments.
10. Sign all contracts and documents necessary to perform the will of the MGC.
11. Maintain a complete updated President's file which will include the current MGC constitution and by-laws; the current MGC budget; all materials and correspondence received by the MGC advisor; and other pertinent material.
12. Organize an officers-elect training retreat to take place after the Executive Board elections and before the new officers take office.
13. Be the official spokesperson of the MGC and serve as a liaison between all Greek Councils and the DePaul University Administration.

B. Internal Vice President: The Internal Vice President shall, in the absence of the President, represent and preside over all regular and special meetings and assume the duties of the President. In the event that the President resigns or is impeached, the Internal Vice President shall assume the role of President until the Executive Board can hold special elections. It shall be the duty of the Internal Vice President to:

1. Ensure compliance with all MGC policies and procedures.
2. Oversee appointed committees and chairs.
3. Act as the parliamentarian of the council.
4. Provide and make readily available to the MGC organizations all policy and procedures and provide training and education in policy and procedure to new member organizations.
5. Serve as interpreter and be responsible in handling grievances or complaints by member organizations of any procedural dispute.
6. Review annually the MGC Constitution and By-Laws with the council.
7. Serve as the Chair of the Judicial Board.
8. Maintain a complete and updated binder which will include relevant information of all MGC organizations; updated grades, and contact information for the Executive board and General Body; Judicial policy and procedures; DePaul University's Code of Conduct; and any documentation or correspondence produced as a result of judiciary procedures.

C. External Vice President: The External Vice President shall serve as the Public Relations spokesperson to the MGC and be responsible to disseminate favorable publicity about the MGC and its member Fraternities and Sororities. It shall be the duty of the External Vice President to:

1. Oversee MGC-sponsored service projects, activities and events open to other Greeks and the University.
2. Ensure and enforce compliance of Intake and Hazing policies.

3. Serve as the Chairperson of the Expansion Committee
4. Work with all Greek Councils and DePaul University Administration in planning major Greek events for the year and any joint recruitment efforts.
5. Maintain a complete and updated binder, which will include programming resources, reports of previous programming, and contact information for future programming; news media contacts and relevant press releases; Risk Management policy and procedure.

D. **Secretary:** The Secretary shall be responsible in keeping all council records, record minutes and follow the order of business for meetings. It shall be the duty of the Secretary to:

1. Call roll at the beginning of meetings.
2. Record all attendance and take minutes at all Executive Board and MGC meetings
3. Produce and distribute minutes to all MGC meetings and member organization presidents.
4. Create and maintain a current database of all member organizations of the MGC, which will include contact information on active members, organization advisor, president, and voting representatives.
5. Create and maintain an annual calendar of events for the MGC and general Greek events.
6. Reserve rooms for regularly scheduled meetings and any other events at the request of other officers.
7. Handle all official MGC correspondence in conjunction with other MGC executive board members..
8. Maintain a complete and updated binder, which will include the minutes of the MGC; copies of all contracts; all written and received correspondence; reservation confirmations; officer reports; MGC database, and other pertinent information.

E. **Treasurer:** The Treasurer will coordinate the financial management of the MGC.

1. It shall be the duty of the Treasurer to:
 - i. Maintain accurate records of the expenditures and receipts of all funds and to present them at MGC meetings at least once every month.
 - ii. Handle all financial exchanges.
 - iii. Enforce dues by informing both the delinquent organization and Executive board.
 - iv. Work with MGC advisor in issuing and signing check requisitions for the expenditures of all funds upon receipt of properly executed vouchers.
 - v. Prepare in cooperation with the President and the MGC Advisor applications for University funding through Greek Council allocations and other university departments.

- vi. Attend all DePaul University Funding Board meetings, complete applications, evaluations and represent the MGC at all Funding Board Hearings.
 - vii. Prepare an annual budget for approval by the MGC.
 - viii. Maintain a complete and updated binder containing copies of all transactions made in the current and previous fiscal year, monthly general ledger account summaries, a proposed annual budget, budget requests, proposals, evaluations, and all receipts for any transactions made in the MGC.
2. Monies necessary for the operation of the MGC shall come from funds projected from a fiscal budget. Budgeting will include:
 - i. All dues for Full Member Organizations.
 - ii. All Application Fees from Associate Member Organizations.
 - iii. All funds acquired through DePaul University.
 - iv. All funds acquired though outside fundraising.
 - v. Projected expenses for the general operation of the MGC, which includes but is not limited to, programming and supplies.
 3. Each Full Member Organization must submit their own budget proposals for projected revenue and expenses towards the MGC. The Fiscal Officer shall then submit a final budget proposal to the council no later than thirty (30) days prior to an MGC election.
 4. Budget will need a two-thirds approval from the General Assembly.
 5. Any organization that is unable to meet their financial obligations on time must make arrangements with the treasurer for payment prior to the due date.
 6. Any organization failing to pay or make arrangements on time are subject to:
 - i. A ten (10) percent penalty accrued weekly.
 - ii. Losing all voting privileges in the General Assembly until all delinquencies are paid.

Section IV – General Assembly Composition

There shall be two types of composition within the General Assembly of the MGC:

A. Executive Board

B. General Body:

1. Full Member Delegate: A representative of a member organization that has achieved Full Member status.
2. Associate Member Delegate: A representative of a member organization that has achieved Associate Member status.

Section V – General Assembly Duties and Responsibilities

- A. The General Assembly shall have the final authority on all matters relating to the MGC, in accordance with the MGC Constitution and By-Laws, DePaul University, and all State and Federal laws. It is the authority of the General Assembly to:

1. Receive copies of the agenda and the minutes by the Executive Board prior to the start of each general meeting.
 2. Inform respective member organizations on MGC related business and proceedings.
- B. Meetings shall be held as deemed necessary by the Executive Board no less than bi-weekly (every two weeks) during the academic year.
- C. In the event that a meeting falls on a week of vacation the meeting will be held the following week.
- D. The Executive Board may call special meetings of the General Assembly within seventy-two (72) hours notice to all General Assembly members.
- E. Quorum is established when three-fourths (3/4) of the General Body and at least two-thirds (2/3) of the Executive Board officers are present.
- F. Delegates must meet the criteria as listed in Article IV, Section (VI), and (VII).
- G. A member organization not represented in a General Assembly meeting at least two (2) times per academic quarter shall be placed on probation and their voting privileges removed. Voting privileges shall be returned at the beginning of the next academic quarter. If a delegate is unable to attend a meeting, they must give the executive board twenty-four hour notice.
- H. Each full member organization shall have one (1) vote in the General Assembly Meeting to be cast by the recognized delegates.
- I. Delegates speak and make decisions for their respective organizations and should do so without adjournment or consultation with their chapter / colony.
- J. Member organizations are responsible for the actions, conduct, and fulfillment of duties and responsibilities of their representatives during General Assembly meetings.
- K. Unless otherwise specified, a simple majority shall be required to carry a motion.
- L. All meetings will follow Parliamentary procedures as defined by Roberts Rules of Order.

Section VI – Full Member Delegate Responsibilities and Duties

- A. Full Member organizations are entitled to two (2) delegates and one (1) alternate for representation at MGC. Full Member Delegates shall:
1. Abide by MGC constitution and By-Laws.
 2. Follow all regulations adopted by the MGC.
 3. Cooperate in any proceedings of the Judicial Board and abide by its rulings.
 4. Provide an updated list of members, officers, and advisors to the MGC and the Programs and Organizations Office.
 5. Abide by all University regulations and policies for registered student organizations.
 6. Be present at all MGC meetings.
 7. Provide a candidate to fill an officer position on the MGC Executive Board.
 8. Elect and impeach Executive Board officers.
 9. Deliver mandates to member organizations and Executive Board members.

10. Provide one (1) members to serve on a Judicial Board
11. Be entitled to a voice and vote on all MGC related issues.

Section VII – Associate Member Delegate Responsibilities and Duties

- A. Associate Member organizations are entitled to one (1) delegate for representation at MGC. Associate Member Delegates shall:
 1. Abide by MGC constitution and By-Laws.
 2. Follow all regulations adopted by the MGC.
 3. Abide by the rulings of the Judicial Board.
 4. Provide an updated list of officers, advisors and members to the MGC and the Programs and Organizations Office.
 5. Abide by all University regulations and policies for registered student organizations.
 6. Be present at all MGC meetings.
 7. Not have an official vote at the MGC.
 8. Render its opinion by simple majority of the General Assembly to be declared by the President before a vote is called by the MGC.

ARTICLE V – ELECTION AND REMOVAL PROCEDURES

Section I – Nominations

- A. The duties and responsibilities of each office must be read by the presiding officer at the time of nominations.
- B. Nominations for the five (5) Executive Board positions shall take place on a scheduled meeting of the General Assembly no later than the 3rd week of October.
- C. Nominees must be present at the time of their nomination to accept, or must submit a written and signed testimony of acceptance.

Section II – Presentations

- A. Nominees must present a speech not exceeding five (5) minutes to the General Assembly detailing their goals, ideas, and qualifications for the position they are running for at the time of elections.
- B. Nominees will entertain questions relevant to the office and their ability to carry out the responsibilities of the office immediately following the presentation mediated by the presiding officer.

Section III – Elections

- A. Executive board elections shall take place on a scheduled meeting of the General Assembly no later than fourteen (14) days after initial nominations.
- B. Executive Board shall be elected in the following order:
 1. President
 2. Internal Vice President
 3. External Vice President
 4. Secretary
 5. Treasurer

- C. The mode of elections shall be secret ballot. The nominee receiving simple majority shall be elected. In the case of a tie, the President shall break the tie. The candidate receiving the highest number of votes shall be declared the winner.
- D. In the case of two (2) consecutive ties reached by the General Assembly, The Executive Board will determine a winner by simple majority.
- E. Nominees are elected to serve one (1) year terms on the Executive Board. New officers will officially take over at the first meeting of the winter quarter.

Section IV – Vacancies

- A. In the event of the premature vacancy of the office of the Presidency, The current internal Vice President will assume the office of the President for the remainder of the term.
- B. In the event of the premature vacancy of any other office, the General Assembly may nominate and the nominee will be confirmed by a majority vote of the General Assembly.

Section V – Removal and Impeachment

- A. Any Full Member of the General Assembly shall be able to initiate removal of an officer of the Executive Board on the grounds of any of the following:
 - 1. Dereliction of duties.
 - 2. Mismanagement of funds.
 - 3. Failing to meet the general requirements as specified in Article IV.
- B. The removal of an officer shall proceed as follows:
 - 1. Said Full Member shall contact in writing the Executive Board substantiating grounds for the removal of the officer in question.
 - 2. The notified officer shall contact in writing the officer in question and inform them that Impeachment Proceedings are pending.
 - 3. Impeachment Proceedings shall take place no later than the second week from the time written charges are presented to the notified officer.
 - 4. At the Impeachment Proceeding, which will consist of the General Assembly, any member of the Executive Board shall read the written statement and the officer in question may answer questions in their defense.
 - 5. A vote on removal shall take place no later than one week after the General Assembly has heard the formal written statement.
 - 6. A two-thirds (2/3) majority vote of the General Assembly is needed to remove an officer.
 - 7. The officer removed will be replaced according to Article V, Section IV.

ARTICLE VI – JUDICIAL BOARD

- A. It shall be the purpose of the Judicial Board to interpret the MGC constitution and By-Laws as well as the DePaul University Student Handbook in response to alleged violations by organizations within the MGC.

Section I – Membership

- A. The MGC Judicial Board shall be composed of a total of five (5) members. Each juror will be selected from a pool of Full Member organizations.
- B. Full Member organizations, which are being charged in a formal hearing, shall not serve on the Judicial Board.
- C. The Internal Vice President shall serve as the Judicial Board Chairperson.
- D. In the case that the Judicial Board Chairperson's organization is brought up on charges or is involved in the case, another Judicial Board Chairperson shall be temporarily elected by the Judicial Board committee.
- E. With the exception of the Internal Vice President, no Executive Board member of the MGC may serve on the Judicial Board during his or her term in office.

Section II – Selection

- A. The Justices shall be selected through an application and interview process by the MGC Internal Vice President, MGC President, and the MGC Advisor.
- B. The Justices shall serve at the discretion of the MGC Judicial Chairperson.
- C. All Justices must participate in a training session conducted by the office of the Greek Advisor at DePaul University.

Section III – Procedure

- A. A signed written notice of the alleged violation(s) by a member organization may result in a formal hearing of the MGC Judicial Board.
- B. Upon receipt of a signed, written notice of an alleged violation(s), the MGC Judicial Chairperson and the Greek Advisor (Associate Director of Student life if warranted) shall meet to determine the following:
 - 1. Whether there is enough information to warrant formal charges.
 - 2. Whether to charge the organization as a whole, or individuals within that organization.
 - 3. What specific charges should be brought forward.
 - 4. The date of the hearing, if formal charges for an organization or individuals are to be brought forward.
- C. If formal charges are brought forward, a letter is sent to the organization specifying the charges and the date and time of the hearing.
- D. An informational session will be made available for the Organization President to explain the charges.
- E. The MGC Judicial Board Hearings will be heard by a minimum of five (5) Justices (one Justice from each organization with an alternate), and the MGC Judicial Chairperson. A representative from the office of Student Life must be present.
- F. The Judicial Board must receive a two-thirds (2/3) majority vote in order to carry out any decisions made by the Judicial Board against an organization. The Judicial Chairperson shall vote only in the case of a tie vote reached by the Judicial Board.
- G. MGC hearing procedures will follow the strict steps delineated in the DePaul University Student Handbook.

- H. All deliberations are to remain strictly confidential.
- I. After the hearing and deliberation, a recommendation of findings and sanctions will be given by the MGC Judicial Board and the MGC Advisor.
- J. All decisions from the Judicial Board are final.
- K. Appeals may be made to the Associate Director of Student Life up to five (5) business days after receiving notification of the decision. All appeal procedures will be in accordance to the DePaul University Student code of conduct.
- L. The office of Student Life reserves the right to take direct jurisdiction at any stage of the Judicial Process.

Section IV – Rights of Accused

- A. An accused organization has the following rights under the MGC:
 - 1. To have in writing the specific offences, rules, and regulations which have allegedly been violated.
 - 2. To have an advisor or legal council present at the hearing. The advisor or legal council may not represent the organization before the MGC Judicial Board, unless expressly authorized by the Judicial Board. A representative for the accused organization must speak for themselves.
 - 3. To receive notice of a formal hearing at least seven (7) days prior to the adjudication of the case.
 - 4. To know the accusers' charges, witnesses, and board members at least three (3) days prior said hearing.
 - 5. To cross-examine all witnesses.
 - 6. To know that the hearing will be documented.
 - 7. To call witnesses and present evidence on the organizations' behalf.
 - 8. To waive the right to a formal hearing.

Section V – Sanctions

- A. For violations of any MGC articles and/or By-Laws herein described, or for violations of the DePaul University Student Handbook, or any state or Federal Law, the following sanctions would be decided by the Judicial Board. Sanctions can also be placed individually, or in combination, which include, but are not limited to (See Judicial Board Guidelines):
 - 1. An initial written warning to an organization to document that it has been found guilty.
 - 2. Probation: a final warning before a suspension from the MGC and/or DePaul University. Length of probation will be determined by the
 - 3. DePaul University. Length of probation will be determined by the
 - 4. Judicial Board.
 - 5. Suspension: Separation from the MGC and/or DePaul University, for a specific period, not to exceed two (2) years.
 - 6. Dismissal: Separation from MGC and/or DePaul University for an indefinite period of time. Readmission is possible.
 - 7. Expulsion: Permanent dismissal from MGC and/or DePaul University with no opportunity for re-chartering unless organization is re-approved by DePaul University.

ARTICLE VII – AMENDMENTS

Section I – Procedure and Adoption

- A. Any individual from a Full Member Organization in good standing or an Executive Board Member may propose amendments to this constitution and By-Laws.
- B. The constitution and By-Laws can be amended as follows:
 1. Proposed amendment must be submitted to the Constitution and By-Law Committee at least fourteen (14) days before a General Assembly meeting at which they shall be presented.
 2. The Constitution Committee and/or the author of the proposed amendment shall present it to all delegates at least seven (7) days before the General Assembly at which it will be voted upon.
 3. The Constitution Committee can recommend, but not alter a proposed amendment.
 4. Proposed amendments will then be voted upon at the following General Assembly meeting.
 5. Proposed amendments to the constitution and by-laws shall be considered adopted by a three-fourths (3/4) vote by the General Assembly.

MULTICULTURAL GREEK COUNCIL BY-LAWS

ARTICLE I – COMMITTEES

Section I – Appointment

- A. Appointments for committee chairs shall take place on a regular General Assembly Meeting set aside by the Executive Board.
- B. Nominations shall be given in writing and must be turned in to the Internal Vice President two weeks prior to the date of scheduled appointments.
- C. The Internal Vice President will announce the eligible nominees.
- D. Committee chairs shall be appointed by a simple majority vote of the Executive Board and shall take office immediately.

Section II – Vacancies

- A. In the event of a committee chair vacancy, all vacant chairs shall be announced at the next General Assembly Meeting. Qualified applicants shall have one (1) week from the time of announcement to turn in a letter of interest.
- B. The final decision to fill the vacancy shall be made by the President with the approval of the Executive Board.
- C. If there are no qualified or interested applicants to fill the vacated chair, the Executive Board at its discretion can appoint any Full Member in good standing to fill the vacancy until a replacement is found.

D. All committee chairs are subject to removal by the Executive Board.

Section III – Requirements

- A. Chairs must be in good standing with their respective Full Member organization.
- B. Chairs must have served on the said committee at least one (1) semester prior to the semester of appointment unless no active member in the MGC has such experience.
- C. Committee members can be any individual members from the General Body.
- D. A committee must consist of a committee chair and at minimum two additional committee members with no more than three (3) members from one Associate or Full Member Organization.

ARTICLE II – STANDING COMMITTEES

Section I - Expansion

- A. It shall be the responsibility of the Expansion Committee to:
 - 1. Oversee the guidelines set forth in Article III, Section II of this constitution.
 - 2. Report any unrecognized organizations that are actively recruiting at DePaul University to the Executive Board, Greek Advisor, and other Greek Councils (See Expansion Sanction Guidelines).
 - 3. Compile a Background Report researching all information regarding each of the qualifying organizations that have applied to the MGC. (See Report Guidelines)
 - 4. Make an official written recommendation to the Executive Board of which qualifying organizations should be considered to apply for Associate Membership based on the Background Report of the qualifying organization.
- B. The Expansion Committee shall be chaired by the External Vice President.
- C. The maximum number of qualifying organizations to be accepted for Associate Member status in any given academic year shall be two (2).

Section II – Finance

- A. It shall be the responsibility of the Finance Committee to:
 - 1. Plan and implement all fundraising activities.
 - 2. Keep treasurer aware of fundraising activities.
 - 3. Compile a report to the Executive Board upon completion of all fundraising achievements for the academic year.

Section III – Historian

- A. Historian is recognized as a committee of one. It shall be the duty of the Historian to:
 - 1. Keep all historical documents.
 - 2. Preserve memorabilia.

ARTICLE III – AD HOC COMMITTEES

Section I – Social

- A. It shall be the duty of the Social Committee to:
 - 1. Promote unity among the member organizations of the MGC.
 - 2. Coordinate joint social functions with all Greek Councils and other Greeks organizations at DePaul University.
 - 3. Compile a report to the Executive Board upon completion of all social activities for the academic year.
 - 4. Keep track of organization's programming and social events to prevent scheduling conflicts.

Section II – Vincentian

- A. It shall be the duty of the Vincentian Service Committee to:
 - 1. Implement community service projects to be participated by member organizations throughout the academic year.
 - 2. Coordinate joint service functions with all Greek Councils and other Greeks organizations at DePaul University.
 - 3. Compile a report to the Executive Board upon completion of all service activities for the academic year.

Section III – Public Relations

- A. It shall be the duty of the Public Relations Committee to:
 - 1. Promote all activities of the MGC in the form of flyers, announcements, and/or by any means necessary at DePaul University.
 - 2. Portray a positive image of the MGC and all its member organizations to DePaul University and the general public.
 - 3. Maintain good relations with all Greek Councils and other Greeks organizations at DePaul University.
 - 4. Compile a report to the Executive Board upon completion of all Public Relation activities for the academic year.

Section IV – Constitution and By-Laws

- A. It shall be the duty of the constitution and by laws committee to annually review and offer revisions to be presented to the General Assembly.
- B. The committee shall be chaired by the Internal Vice President.

Section V – Recruitment

- A. It shall be the duty of the Recruitment Committee to:
 - 1. Coordinate joint recruitment efforts for the MGC, using the Historian as a resource.
 - 2. Keep track of organization's recruitment efforts to prevent scheduling conflicts
 - 3. Maintain organizations' information for recruitment purposes.

Section IV – Ad Hoc

- A. Committees other than those outlined in the By-Laws can be created as deemed necessary by the Executive Board.

ARTICLE IV – EVENTS

Section I – Scheduling Policy

- A. The MGC shall keep an official calendar of events highlighting all MGC Full Member Organization events.
- B. Events must be submitted to the MGC Secretary at least fifteen (15) days prior to the event in order to be approved on the MGC calendar.
- C. Full and Associate Members can designate one (1) week per year to officially celebrate their national founding date or their founding at DePaul University.
- D. In the case that two or more organizations seek to have their week at the same time, both organizations shall meet with the Internal Vice President and come to an agreement.
- E. Organizations may propose changes to the MGC calendar at any General Assembly Meeting, subject to time-date availability.

Section II – Event Planning

- A. No Full or Associate Member Organization shall be allowed to have an event in the same time bracket of another Full Member Organization or an MGC sponsored event without the expressed consent of the host organization.
- B. No Full or Associate Member Organization shall be allowed to have an event on the founding week of another Full or Associate Member Organization or an MGC sponsored event without the expressed consent of the host organization.
- C. No Full or Associate Member Organization shall be allowed to co-sponsor any type of event, including but not limited to, academic, community service, social, fundraising or philanthropic, with any unrecognized organization as defined in Article VII.
- D. All flyers for events sponsored or co-sponsored by the MGC must be approved by the Secretary prior to approval from the Programs and Organizations Office.
- E. Any Full or Associate Member Organization violating the above policy will be subject to judicial action.

Section III – MGC Week

- A. There shall be one week in the month of September to celebrate the founding of the MGC.
- B. Every MGC Full Member shall sponsor or co-sponsor one event during MGC week.
- C. There shall be a philanthropy and/or community service held on the final day of MGC week.
- D. MGC recruitment session(s) shall take place during MGC week.
- E. No Full or Associate Member founding weeks can take place during MGC week.

Section IV – MGC Leadership Retreat

- A. There shall be one weekend within the months of November and January to host a leadership retreat to encourage unity and develop leadership skills among the Member Organizations of the MGC.
- B. All Executive Officers of the MGC, delegates of Full and Associate Member Organizations, and at least two Executive Board Members of Full and Associate Member Organizations must attend.

ARTICLE V – ALCOHOL POLICY

Section I – On Campus Social Event Guidelines

- A. All chapter social events where alcohol will be present on campus must register the event with DePaul University and the MGC.
- B. A catering company approved by DePaul University can procure and serve alcohol at an event.
- C. No organization shall procure or furnish any alcohol such as kegs, punch, or bulk containers at an event.
- D. No organization shall furnish any alcoholic beverage to any person on DePaul University's campus.
- E. Alcohol must not be purchased with organizational funds.
- F. No individual under the legal drinking age will be permitted to consume alcohol at an event, or be allowed to remain at an event if found in possession of alcohol.

Section II – Advertised Off Campus Social Event Guidelines

- A. The sponsorship or co-sponsorship of a function where the organization receives any of their gross profit from alcohol is prohibited.
- B. Organizations using organizational funds for outside catering can only pay for food and services that the catering company provides. No set amount of alcohol (open bar) can be paid with organizational funds.

Section III – Other Social Events

- A. Alcohol is prohibited at the following events:
 - 1. Any formal or informal recruitment events.
 - 2. Any formal or informal intake process.
 - 3. Any formal or informal new member education process.

ARTICLE VI – INTAKE POLICY

Section I – Definition

The act, process, or instance of recruiting individuals into the organization as well as formal and informal new member education process.

Section II – Guidelines

- A. A New Member Educator from a Full Member and Associate Member Organizations must be directly involved and physically present for the duration of the process.

- B. Each organization must submit to the Greek Advisor a list of new members that have been inducted no more than five (5) days after the induction ceremony.

ARTICLE VII – HAZING POLICY

Section I – Definition and Guidelines

- A. “Hazing” is considered any action, activity, or situation (whether forced or willingly accepted by an individual), which recklessly, negligently, or intentionally endangers the mental or physical health or safety of a person for the purpose of initiation or admission into or affiliation with any organization operating under the sanction of DePaul University.
- B. All MGC organizations must abide by all Illinois hazing laws and the DePaul University Guidelines on Harassment.
- C. Any person witnessing or suffering from a hazing activity must report the incident immediately to the Greek Advisor.
- D. New Member Education for respective organizations must not interfere with the rights and activities of others and should always reflect the best interests of the members of that organization and the university as a whole.
- E. Induction of new members to a respective organization should be scheduled so as to not interfere with academic performance of organizational and perspective members.
- F. The New Member Educator of each organization shall be responsible for informing members and inducted members of the Illinois hazing laws and the DePaul University Guidelines on Harassment.

ARTICLE VIII – EXPANSION

Section I – Rights and Privileges

- A. In an effort to make the MGC an effective governing body within DePaul University and to uphold the rights and privileges of all members of the MGC, this council shall oversee the expansion of new culturally based Greek Letter Organizations onto the campus of DePaul University.
- B. Students seeking to establish a culturally based Greek Letter organization at DePaul University must first be granted Associate Membership within the MGC, by the MGC, before taking an action in the name of a Greek Letter organization or with the intent to become a Greek Letter organization (see Constitution Article III).
- C. Organizations that do not have Associate Membership status or any status with any Greek Council at DePaul University must adhere to the policies set forth by DePaul University and Student Life. Thus, organizations that are not recognized by a Greek council, are not recognized by DePaul University and therefore they may not appear to be active at DePaul University. This means students may not participate in actions that are considered rights and privileges of a recognized and established Greek Letter Organization (i.e. recruitment, new member education, hosting of events, etc.)

Section II – Guidelines

- A.** Expansion proceedings shall be under the direct supervision of the Executive Board, namely the External Vice President, who shall serve as chair for the Expansion Committee.
- B.** The maximum number of qualifying organizations to be accepted for Associate Member status in any given academic year shall be two (2) (See Article II – Section I)
- C.** If any unrecognized Organizations contradict any policies set forth by the MGC or DePaul University Greek Life policies, these actions will be taken into consideration when applying for Associate Membership and/or Full Membership status within the MGC

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